



Shelter in Place

**What you can do
to protect
your family
in the event of
an emergency.**

An Important Message to our friends and neighbors

This booklet details our public information and safety process and tells you what you can do to protect your family in the event of an emergency. Please review this information carefully and save it in a convenient location for future reference.

We are living in a world of tremendous opportunity. As a routine part of our lives, we have access to the medical, scientific and engineering technology that makes our lives healthier, more comfortable and more secure than any time in history. These advancements are made possible by materials and chemicals that, while necessary and beneficial, must be handled carefully and used responsibly to protect human health and the environment.

State and local regulations control the production, transportation, storage and handling of these materials, and in our experience they have been highly effective. Along with the safety precautions we take to prevent incidents, we also have a public alert system that protects citizens in the unlikely event of a release of materials.

The "First Call" system is used during certain emergency situations. Emergency response agencies will determine when an emergency requires use of the "First Call" system. If you get a "First Call", turn on your radio or TV for more information:

Radio – 870 AM (WWL), 101.9 FM (WLMG)

Television – Channels 4 (WWL), 6 (WDSU), 8 (WVUE), 26 (WGNO) or
2 (COX, St. Bernard).

We are ready to do our part to make sure that you and your neighbors are safe. Please help us by making sure you understand this information and know what you can do to protect your family. The directions contained in this pamphlet are simple and very easy to follow. Take a moment and review them. Make sure all members of your family understand the directions, then talk it over with your neighbors and friends. Some of them may need your help, or you may need theirs. It is a smart investment of time.

Thank you for your attention.

Charles Ponstein
St. Bernard Parish President

Thomas Stone
St. Bernard Parish Fire Chief

Jack Stephens
St. Bernard Parish Sheriff

Jim Kowitz
Murphy Oil Refinery Manager

If you have any questions
about the information
printed in this brochure, please call

504-278-4268

St. Bernard Parish Local Emergency
Planning Committee

Additional copies of the
"Shelter in Place" booklet
can be obtained from:

St. Bernard Parish Office of
Emergency Preparedness

St. Bernard Parish
Government Complex,
8201 W. Judge Perez Dr.
Chalmette, LA

St. Bernard Parish Fire Department

Any fire station
throughout the parish

St. Bernard Parish Sheriff's Department

Any sub-station
throughout the parish

American Red Cross

2200 Palminsano Blvd.
Chalmette, LA

This information is brought to you
by the St. Bernard Parish
Local Emergency Planning Committee
and your friends and neighbors at


MURPHY
OIL CORPORATION

1 Introduction

Your local emergency response agencies are trained to handle emergencies. Whether they are natural disasters such as hurricanes or floods or personal disasters such as fires or accidents, they know what to do to protect the people of our parish. In the unlikely event of a chemical or hazardous materials release, these agencies will do four things to protect you and your family:

- They will identify the nature and severity of the incident and decide what are the most effective ways to keep citizens safe;
- If the emergency requires use of the "First Call" system, citizens in the affected area will be notified and they will be given directions to either "Shelter in Place" or "evacuate" the area;
- They will dispatch emergency personnel and equipment to contain the release and to treat anyone who is likely to be affected; and
- They will provide ongoing information about the incident and inform citizens when the emergency has passed.

While your emergency response agencies are doing their jobs, there are some simple things you can do to stay safe.

2 IF YOU GET A "First Call"

"First Call" is an early-warning system giving you the time you need to take action. Homes and businesses in the affected area will receive a recorded message advising residents to "Shelter in Place" or "evacuate". If you do not receive a call, you are not in danger. If you do not have a phone, arrange for a neighbor to contact you in the event of an emergency.

In an emergency situation, turn on your radio or television. Local broadcasters will have emergency information you will need to remain safe. They will provide you with safety updates from federal, state and local authorities including shelter information and instructions, up-to-the-minute information about the incident and when it will be safe for you to return to your normal activities.

Please do not use your telephone. In an emergency, telephone lines are essential for official business.

3 TAKE STEPS **Now** TO BE SAFE **Later**

In the event of an emergency, you should have an emergency supply kit ready. The best time to assemble that kit is right now. You will need the following:

- Bottled water;
- Canned food that will not require cooking, candy bars or granola bars (a can opener and utensils, also);
- Medications, aspirin and a first-aid kit;
- Blankets and pillows;
- A flashlight or candles (include matches or a lighter and batteries);
- A battery-operated radio – remember to keep your radio on for emergency alert information;
- If you have a baby, pack supplies such as diapers, formula, blankets and extra clothes; and
- Duct or masking tape and towels to seal doors, windows, vents and electrical outlets.

Remember, your safety will depend on your willingness to be prepared. Keep this pamphlet handy. Review it with family members. Pack an emergency supply kit. Be alert. Be safe.

4 IF YOU ARE INSTRUCTED TO **"Shelter in Place"**

Sheltering in place is one of the most effective ways to protect yourself from the release of a hazardous chemical. Here's how to "Shelter in Place":

- Go inside your home or other building nearby – a school or other public building;
- Turn off your furnace or air conditioner and all circulation fans;
- Close and lock all doors, windows and fireplace dampers. Locking doors and windows helps to seal your home and prevent contaminated air from entering;
- Keep your radio or television on for important safety information;
- Go to an inside, upper level room and seal doors, windows, vents and outlets with plastic sheeting, duct or masking tape and/or wet towels;
- Bring a container packed with things you will need during the time you "Shelter in Place"; and
- Stay indoors until you are given the all-clear signal. In most cases this should take place within a matter of hours.

If you have children attending school, resist the urge to pick them up – doing so could expose you and them to unnecessary danger. School personnel have been trained to "Shelter in Place" and are prepared to respond to an emergency.

Your children will remain safe if they remain indoors at school until the emergency has passed.

5 IF YOU ARE INSTRUCTED TO **Evacuate**

In some situations you will be instructed to evacuate the area. When told to do so, take your emergency supply kit, and do the following:

- Turn your car radio on for evacuation route information. In your area, evacuation route information will be broadcast on 870 AM (WWL) and 101.9 FM (WLMG);
- Follow evacuation route signs posted on all parish and state roads. Take only one car to minimize traffic;
- Do not return to your home until you have been notified by your local or state emergency planning agency that it is safe to do so; and
- Take these simple steps to be prepared in advance:
 - Keep your vehicle's gasoline tank full
 - Keep credit cards and checkbooks handy
 - Keep some extra cash on hand for emergencies
 - Keep a spare set of keys handy
- If you have room in your car, offer to take a neighbor who may not have transportation. If you do not have a car, make arrangements – in advance, if possible – to obtain a ride with a neighbor.

Post the enclosed "Shelter in Place" card in a place where your whole family will see it.